

PRABHU DAYAL PUBLIC SCHOOL: SHALIMAR BAGH, DELHI – 88

CIR NO. 70

Dated: 7-7-2018

CIRCULAR

Revised duty roster regarding Standard Operating Procedure (SOP) for dealing with any terrorist attack –

1. Teachers responsible for controlling children-

<u>Sr. School</u>	<u>Primary Wing</u>	<u>Nursery Wing</u>
a) Mrs. S. R.Panda	Ms. Nalini James	Ms. Priyanka Budhiraja
b) Mrs. Sheela Gupta	Ms. Savita Devi	Ms. Neha Joshi
c) Mrs. Manisha Rehani	Ms. Jasprit Kaur	Ms. Chinki Gautam
d) Mrs. Summitra Devi	Ms. Meenu Aggarwal	
e) Mr. P. K. Gupta		

2. Teachers / staff to inform police

a) Ms. Amrita	Ms. Nalini James	Ms. Priyanka Budhiraja
b) Mr. Mohit Singh	Ms. Pallavi Vahie	Ms. Chinki Gautam
c) Mrs. Deepti Kohli	Ms. Manju Sharma	

3. Teachers / staff to be responsible for Medical help/ rushing to hospital

a) Mrs. Chandrika	Mr. Radhey Shyam	Ms. Priyanka Budhiraja
b) Mr. Sandeep Kumar	Ms. Geeta Narda	Ms. Aanchal Abrol
c) Ms. Amrita	Ms. Nirja Kaul	
d) Ms. Anu Chhakara		

4. Teachers / staff responsible for informing the parents

a) Ms. Amrita	Ms. Alka Arora	Ms. Priyanka Budhiraja
b) Mrs. Rekha	Ms. Reema Sharma	Ms. Chinki Gautam
c) Mrs. Rajni Batra	Ms. Shubhra Ghosh	

(A K Sharma)
Principal